**INTERNSHIP COVER LETTER TEMPLATE**

Dear [HIRING MANAGER’S FULL NAME],

When I discovered the [POSITION TITLE] internship with [COMPANY] on Internships.com, I was immediately drawn to the opportunity to join an innovative organization. I am excited by the chance to gain [CAREER] experience by [RESPONSIBILITY 1 FROM JOB DESCRIPTION] and [RESPONSIBILITY 2 FROM JOB DESCRIPTION]. As a [YEAR IN SCHOOL] majoring in [MAJOR] at [UNIVERSITY], I am passionate about [RELEVANT PASSION]. My [QUALIFICATION 1], [QUALIFICATION 2], and [QUALIFICATION 3] make me a well-qualified applicant for this position.

* [QUALIFICATION 1]. [1 SENTENCE PROOF OF SKILLS].
* [QUALIFICATION 2]. [1 SENTENCE PROOF OF SKILLS].
* [QUALIFICATION 3]. [1 SENTENCE PROOF OF SKILLS].

I am excited by the chance to contribute to your organization and am prepared to engage in continuous learning. As described by the internship description, I would enjoy [LIST 2-3 RESPONSIBILITIES] with [COMPANY].

My enclosed resume expands on my coursework and [RELEVANT SKILLS]. As I prepare for an exciting [INDUSTRY] career, I am eager to gain a more detailed understanding of the field by collaborating with an experienced team. Thank you for your time and consideration. I look forward to hearing from you soon.

Sincerely,

[APPLICANT’S FULL NAME]